

White River School District
 PLC Visitation Registration Form
 2017-18

Please print and complete this form and return with full payment (\$100 per person) to:

White River School District
Business Office – Accounts Receivable
PO Box 2050
Buckley, WA 98321

Please note:

- ✓ **This registration form will serve as your invoice.**
- ✓ Payment can be made by check or cash. (We are unable to process credit cards.)
- ✓ Your reservation will be confirmed after receipt of completed form and payment.
- ✓ Please wait for confirmation of registration before making travel arrangements.
- ✓ Cancellations within 60 days of the visit are non-refundable

Name of School(s)		
District		
Address		
City	State	Zip
Contact Person	Phone	Fax
E-mail		

Date of visit

- October 16, 2017
- February 12, 2018
- DATE ADDED** April 16, 2018

If you are sending groups on more than one date, please fill out a separate form for each date.

Number of people in group _____ x \$100/person = _____ (total amount enclosed)

Please create list of those attending – add a separate sheet if necessary. We request some info about their grade/subject/job title to ensure that we connect them with the most meaningful people. We request accurate email addresses so we can follow up and contact people after the visit with additional information or to answer questions.

Name	Grade/Subject/Job Title	Email Address

Your contact at White River School District is Meagan Rhoades. If you do not receive a confirmation email within a few days of sending in your Visitation Form, she can be reached at 360-829-3815 or mrhoades@whiteriver.wednet.edu to verify receipt or to answer questions.

If your team would like to debrief together before leaving White River, please be sure to let Meagan know so that we can reserve a room for you. Thank you!